



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent ME5 9RU.

☎ 01634 861237

✉ clerk@boxleyparishcouncil.org.uk

Clerk: Daniela Baylis

Assistant Clerk Hall: Jane Denham

Assistant Clerk Finance: Lissi Watt

A G E N D A

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Monday 3 April 2023 at 7.30pm at Beechen Hall, Walderslade, ME5 9RU.

1. **Apologies and absences**

To receive and accept apologies for absences.

2. **Declaration of Interests, Dispensations, Predetermination or Lobbying**

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

3. **Motion to exclude the press and public from the meeting for items 21 and 22 in the Confidential Section.**

4. **Minutes of the Parish Council Meeting 6 March 2023**

To consider the minutes and if in order sign as a true record (Pages 3-5).

5. **Matters Arising From the Minutes**

6. **Co-Option of New Councillor**

7. **Crime Report and Police Issues**

Crime report. See report (Page 5).

Adjournment to enable members of the public to address the meeting.

8. **Draft Minutes of Recent Committee Meetings** (previously circulated)

The following have been previously circulated:

8.1 Environment Committee Meeting 6 and 13 March 2023.

8.2 Finance & General Purposes Committee meeting 20 March 2023.

9. **Finance**

9.1 Financial Statement to 28 February 2023 (Page 6)

9.2 Receipts and Payments 1-28 February 2023 (Page 7-8)

9.3 Any other finance issues raised at the meeting

10. **Policies and Procedures**

10.1 Communications Press and Media Policy (Page 8-14)

10.2 Complaints Policy (Page 14-15)

11. **Reports from Councillors/Office**

Members/staff who have attended any meeting on behalf of the Parish Council are invited to give a summary.

12. **Reports from Borough and County Councillors**

Our Ward councillors are invited to report and discuss matters affecting the parish.

13. **Grant Applications** (Page 16-17)
14. **Cluster Meetings**
15. **Matters for Decision**
16. **King's Coronation 6-8 May 2023** (Page 17)
17. **Correspondence** (Page 17-18)
To consider any received.
18. **Matters for Information**
To consider any received.
19. **Items for Next Agenda**
Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 21 April 2023.
20. **Meetings**
Next Meeting Tuesday 2 May 2023 at Beechen Hall.

CONFIDENTIAL SECTION

21. **Personnel matters**
Verbal report to be given at the meeting.
21. **Walderslade Woodlands** (Page 18-19)
22. **Lidsing Report** (Page 19)

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 28 March 2023

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes.

Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.